

## MINUTES

August 3, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 3rd day of August, 2009, in meeting room 240 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Melinda Duke, Peggy Laizure, James Tyree, Denise Ellison, Joe Lester and David Tinsley.

Chairman Cleveland began the meeting with the Pledge of Allegiance.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of July 27, 2009.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the minutes of the Regular Meeting of July 20, 2009.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner, to award to the lower bidder RDNJ, Inc. dba A-Tech Paving for County Bid #HD-1428 – Concrete Repair and installation for the Cleveland County Health Department located at 250 12<sup>th</sup> Avenue, N.E., Norman, OK.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by George Skinner, to award per the bid summary and where the low bidder was not accepted there is an explanation for County Bid #HWY-1430 – Six-Month (6) Non-Encumbered Contract to provide Asphalt Material. The bid term will be from August 11, 2009 through February 10, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to award the bid to the lower bidder Tulsa Mack – Mack Truck Sales of Tulsa, Inc. in the amount of \$24,128.93 for County Bid #COM3-1431 – The Purchase of new replacement parts to repair a 2003 Mack CH613 Truck for the District #3 County Commissioner.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to table the discussion, consideration, and/or action as whether to approve an agreement with York International Corporation for the transfer of three tracts of land to the Cleveland County in conjunction with the proposed realignment of Franklin Road during construction of the Cleveland County jail and allowing an easement for York Corp. signage.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to accept the assignment and approve the modifications to agreement with Absentee-Shawnee Tribe for the bridge project at Buckhead Creek based upon the Funding Agreement with DOI (Dept of Interior) detailing the tribe's responsibilities and requirements and controls by the federal government regarding the expenditures of the funds and requirements of ODOT.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the discussion, consideration, and/or action to approve the Planned Maintenance Agreement between Cleveland County Health Department and Lashar Home Comfort Systems for 10 HVAC systems located at 224 South Chestnut, Moore, Oklahoma. Prepayment of annual contract includes \$10.00 annual discount per system for annual fee of \$1,290.00. Contract will be for one (1) year from the date of agreement. Program includes maintenance on ten (10) systems which includes:

- a. Two (2) precision tune-ups per year on each HVAC system. One (1) on the cooling system and one (1) on the heating system. Includes 1” or 2” high efficiency pleated filters.
- b. Two (2) additional filter service charges per year performed between regularly scheduled visits.
- c. All work completed within 24 hours of the time of the service call (pending parts availability).

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Copier Maintenance Agreement between the Cleveland County Sheriff’s Department and Sooner Copy Machines, Inc. The Contract will be in effect from July 1, 2009 through June 30, 2010 for the following copiers:

- d. Sharp Copier, Model #AR-M207, S/N 45005411X, Detention, black and white copies @ \$0.009 per copy.
- e. Sharp Copier, Model #AR-M450NXA, S/N 45019515, Reception, black and white copies @ \$0.009 per copy.
- f. Sharp Copier, Model #MX-4501N, S/N 3504676X, Admin, black and white copies @ \$0.009 per copy and color copies @ \$0.08 per copy.
- g. Sharp Copier, Model #AR-M350NXA, S/N 45019575, Warrants, black and white copies @ \$0.009 per copy.
- h. Sharp Copier, Model #AR-M207, S/N 6306294X, Upstairs Det., black and white copies @ \$0.009 per copy.
- i. Toshiba Copier, Model #ES405S, S/N 070900454, Jail/Detention Receiving, black and white copies @ \$0.009 per copy.
- j. Sharp Copier, Model #MX4101N, S/N 85064080, Field Services, black and white copies @ \$0.0125 per copy and color copies @ \$0.062 per copy.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Memorandum of Understanding between the Cleveland County Sheriff’s Department and the State of Oklahoma – Oklahoma Department of Mental Health and Substance Abuse Services to provide Oklahoma Access to Recovery Services for Cleveland County. Memorandum services for F/Y 2010, beginning July 01, 2009.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Resolution disposing of equipment:

- a. #B104.0114 Lateral Filing Cabinet
- b. #B220.0009 Crosscut Shredder
- c. #B601.0024 Base Station Radio
- d. #B602.0046 Mobile two-way radio 8 channel
- e. #B602.0072 Motorola two way radio
- f. #B602.0091 Mobile radio motorola
- g. #B602.0092 Mobile radio motorola
- h. #B602.0098 Radio
- i. #B602.0127 Radio
- j. #B632.0001 Radar kustom trooper radar
- k. #B638.0004 Carpet
- l. #B638.0005 Floor tile

(The above list is from the Sheriff's Office and were junked)

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

- a. General Fund
  - 10-0955 – B2A CDW Government \$1,000.00
  - 10-0956 – SM2 Grissom's Landscape 1,400.00
  - 10-1007 – D2 Copelin's Office Center 500.00
  - 10-1026 – B2A Rod' Pest Control 300.00
  - 10-1027 – B2A Assessment 600.00
  - 10-1028 – B2A Wal-Mart Community 750.00
  - 10-1029 – B2A Ellison Feed & Seed 500.00
  - 10-1030 – B2A Binswanger Glass 750.00
  - 10-1031 – B2A Interstate Batteries 250.00
  - 10-1032 – B2A Alameda Animal Hospital 500.00
  - 10-1033 – B1C Extradition Transport of America 5,000.00
  - 10-1034 – B2A Ace Hardware 500.00
  - 10-1035 – B2A Home Depot 1,000.00
  - 10-1037 – B2A T & K Printing 500.00
  
- b. Highway Fund
  - 10-0933 – T2A Fred's Tire & Battery 1,200.00
  - 10-0934 – T2A Southern Tire Mart 1,200.00
  - 10-0935 – T2A Forest Lumber 800.00
  - 10-0942 – T2A Noble Tag Agent 100.00
  - 10-0972 – T2A American Logo & Sign 750.00
  - 10-0974 – T2A G W VanKeppel 2,500.00
  - 10-0976 – T2A O'Reilly Automotive 150.00
  - 10-0985 – T2A Warren Cat 2,500.00
  - 10-0995 – T2A Waste Disposal Service 990.00
  - 10-1010 – T2A Moyers Factory Warehouse 800.00

10-1011 – T2A	Palace Auto Supply	3,500.00
10-1012 – T2A	Copelin’s Office Center	1,200.00
10-1013 – T2A	O’Reilly Automotive	1,500.00
10-1014 – T2A	James Supplies & Rental	300.00
10-1047 – T2A	Warren Cat	1,500.00

c. Health Department Fund

10-1019 – MD1C	Katie Cuaderes	1,000.00
10-1020 – MD1C	Sarah Jones	1,000.00

d. Sheriff’s Commissary Fund

10-1036 – CFBC2	Thompson Commissary Supply	2,500.00
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The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

09-0218 – H2	09-0488 – T2A	10-0417 – B2A	
09-0219 – H2	09-0690 – T2A	10-0558 – B2B	
09-0318 – C2	09-1202 – T2A	10-0559 – B2B	
09-0328 – F2	09-3309 – T2A		09-0374 – C2
09-5388 – T2A	10-0079 – T2A		
	09-5663 – T2A	10-0659 – T2A	09-
0186 – FF2	09-5758 – T2A		
09-0187 – FF2	09-5964 – T2A	10-0527 – MD2	
09-4305 – FF2			09-4690 – FF2

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 09/10</u>	
a. General Fund	\$ 34,105.07
b. Highway Fund	95,702.83
c. Health Fund	7,700.27
d. Sheriff Commissary Fund	886.30
e. Sheriff Jail Fund	3,066.19
f. Drug Court Revolving (Adult) Fund	786.25
g. Treasurer’s Certification Fee Fund	126.22
h. Treasurer’s Sales Tax Fund	548,648.94
i. Fair Board Fund	1,609.08

FY 08/09

a. General Fund	\$ 76,635.75
b. Highway Fund	1,417.76
c. Health Fund	9,783.83
d. Sheriff Service Fee Fund	171.00
e. Sheriff Revolving Fund	1,856.50
f. Fair Board Fund	152.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.